



**Educational excellence through an innovative curriculum
delivered by highly qualified teachers nurturing
READERS of today and LEADERS of tomorrow
in shaa'Allah**

BELIEVE IT, ACHIEVE IT

HEADTEACHER'S Welcome

Indeed all Praise is for Allah, the Lord and Cherisher of the Universe. We praise Him and seek His help and forgiveness. May the peace and blessings of Allah be upon His beloved Prophet Muhammad, His family, His companions and all those who follow them in righteousness until the Last Day.

You are welcomed with the warmest greetings

Assalamu alaikum wa Rahmahtullahi wa Barakatuh.

Thank you for your interest in Read Academy. It is always rewarding to greet parents who have recognised the need to provide their children with a high standard of academic education in unison with a high standard of Islamic education.

Read Academy is a one-form only, co-educational Muslim independent school that opened in September 2013. Our school is named READ due to the very fact that the FIRST revelation upon the Holy Prophet (blessings and peace be upon him) contained the commandment to Read!

Allah says: “Read in the name of your Lord, Who has created (all that exists)” (Quran 96:1)

This revelation itself speaks volumes of the emphasis Islam lays on education.

Allah further says: “Read! And your Lord is the Most Generous, who has taught (the writing) by pen. Has taught man that which he knew not!” (Quran 96:3-5)

We, Read Academy are a school that teaches the National curriculum within the context of an islamic ethos. We believe in the value and potential that Allah SWT has bestowed upon every child and adult that comes through our doors, and as such we want all those who become part of our school to feel valued and respected and to recognise their role in making this school a beacon for excellence.

Our goal at Read Academy is to create a school which fosters in our students a love of learning, strong morals and character and, a genuine respect for others, prepared in every way intellectually, morally and socially - for the world that awaits them.

To this end, our school ethos which welcomes students of all backgrounds and beliefs is not that of a small school, rather a large family where children are happy, caring and considerate.

The following pages will give you a snapshot of life at our school. I welcome you to visit us and meet our team and our students to learn more.

JazaakumAllahu Khayran

Wassalamu 'alaikum Warahmatullahi Wabarakatuh



Mr Gulam Abbas Hussain
Headteacher

AIMS & MISSION

Mission Statement

To provide educational excellence through an innovative curriculum delivered by highly qualified teachers, nurturing READERS of today and LEADERS of tomorrow,
In shaa 'Allah
BELIEVE IT, ACHIEVE IT!

Ethos

The primary objective of the school is to develop a holistic approach to education and tarbiyyah for our children. We aspire to develop an educational establishment that fosters true iman and love for Islam in the hearts and minds of our children.

Read Academy's aim is to form an invaluable Islamic personality and to provide students with the highest standard of education in all subjects instilling qualities of self-knowledge, self-esteem and self-confidence whereby students use Islam as the criterion to distinguish right from wrong.

The school aims to create a warm, friendly and relaxed Islamic environment wherein students and staff enjoy an understanding of mutual respect, thereby creating an atmosphere of teaching and learning, an environment where students can relate to each other in a respectable and responsible manner.

Aims of Read Academy are:

To create a stimulating, safe and secure environment where all members of the school community can work to their full potential, feel valued and respected regardless of race, colour, disability or gender.

To take account of learning needs of each child and provide a learning environment to ensure the highest possible standards of achievement.

To provide a balanced and comprehensive curriculum drawing on Islamic knowledge and incorporating the National Curriculum.

To promote moral and academic excellence whilst developing children's spiritual needs so that they are better equipped to meet the challenges and responsibilities of life ahead.

To develop effective liaison with parents external agencies and the local community.

To equip every child with the necessary skills, attitudes and experiences necessary to prosper in a changing society and to encourage creativity and ambition.

To foster the invaluable Muslim character as epitomised by the Prophet Muhammad (SAW) in the growing personalities of our children.

To provide the highest moral, spiritual, ethical, social and cultural value whereby each student

learns to respect the law and shows initiative by becoming a dynamic contributor to local, national and international issues, someone who is felt and valued as an asset to the community due to his balanced understanding of his own culture as well as the culture of others.

"Pupils gain a wealth of knowledge about Islamic culture through Islamic studies.

They also gain a well-developed knowledge of British culture and values through personal, social and health education (PSHE) and citizenship.

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They learn about different people and religions through religious education, art and visits to places of worship. As a result, they learn to appreciate diversity and to challenge prejudice and discrimination."

Ofsted



CURRICULUM

Read Academy delivers a curriculum based on the National Curriculum informed and supplemented by Qur'aanic Islamic and Arabic studies.

Early Years Foundation Stage (EYFS)

The EYFS (Reception) curriculum provides a secure base for future learning in all six areas of development.

These are:

- Personal Social and Emotional Development
- Communication, Language and Literacy
- Mathematical Development
- Physical Development
- Knowledge and Understanding of the World
- Creative Development

The curriculum at this stage is mainly organised into carefully planned and structured play activities which is developed and supported by providing a basic understanding of Islam and raising awareness of Allah (SWT) as the creator of all things.

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Islamic Education

As part of the Islamic Education, we teach Islamic Studies, Arabic Language and Qur'aan Reading and Hifdh (memorisation) from Reception to Year 6

The main 5 areas of Islamic Studies are:

- Aqaa'id
- Fiqh
- A'adaab including Dua's
- Seerah and lives of other Prophets
- Ahadeeth



Key Stage 1 and 2

Throughout Key stage 1 and 2 children are taught the following National Curriculum subjects:

- Literacy
- Numeracy
- Science
- History
- Geography
- Art/Design & Technology
- Physical Education
- Information Communication Technology

We teach the core subjects (Literacy, Numeracy and Science) using the guidelines as defined by the government.

Foundation subjects are planned using the QCA (Qualification and Curriculum Authority) schemes of work to ensure subjects meet set criteria and standard Lessons are taught from an Islamic Perspective to reinforce the links between faith and learning.

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The Islamic Studies Curriculum is integrated with QCA Schemes of work for Religious Education in the UK

Eleven Plus (11+)

In addition to our innovative curriculum our pupils will also benefit from the 11+ syllabus taught from KS2.

The subject areas covered are:

- Numerical Reasoning
- Verbal Reasoning
- Non-Verbal Reasoning
- Maths
- English
- Vocabulary
- Spelling

All students have Qur'aan lessons daily with two lessons of Islamic Studies and two lessons of Arabic language. Eleven Plus is taught within the curriculum from Year 3 comprising of two lessons per week.

THE SCHOOL DAY

The school day begins with remembering Allah (SWT) students reciting short passages from the Qur'aan and various adhkaar.

Children must arrive approximately 5-10 minutes before registration at 8.00am and collected promptly at 2:30pm KS1 and 3:30pm KS2, from the school. We encourage all parents to park on the roads off Ley Street and walk to the school premises.

Collective worship plays a very important role in the life of our school and is regarded as an integral part of the students' education. It is a reference point from which all our activities, thought, feelings and school ethos are developed.

MORNING WORSHIP

Our school day begins in the playground with collective worship. Selected surahs are read from the Qur'aan and render the attributes of Allah (SWT) to remind ourselves of His qualities and characteristics. Students are reminded of the weekly focus which is based on the sayings and teachings of our Prophet Muhammad (SAW) and is implemented continuously throughout the week. Our Friday

morning assembly is based on and consolidates the focus of the week.

CONGREGATIONAL PRAYER

Student and staff participate in daily congregational Salaah (worship) enabling us to fulfil our duties as Muslims to Allah (SWT). This collective worship provides an opportunity for the children to learn how to pray and understand why it is an important part of their lives. It is also a period of calm reflection. All members of Read Academy take part in the Friday congregational prayer (Jumma'ah)

END OF DAY WORSHIP

Our school day ends with a short whole class supplication in line with the teachings of the Prophet Muhammad (SAW).

HEALTHY EATING

Children are expected to eat healthily throughout the day during breaks and lunchtime.

A TYPICAL DAY IN READ ACADEMY:

8:00am Registration & Dhikr

8:15am Lesson 1

9:15am Lesson 2

10:15am Play/Break

10:30am Lesson 3

11:30am Lesson 4

12:30pm Lunch

1:10pm Salah (Dhuhr)

1:30pm Lesson 5

2:30pm Lesson 6 (End of School day KS1)

3:30pm End of School day KS2

BEYOND THE CLASSROOM

Extra Curricular Activities

School trips are organised for all classes throughout the school year to extend children's learning, understanding and creativity. These off-site educational visits make learning interesting and help to reinforce the topics taught in school. Many external agencies are invited to visit the children e.g. Fire Service, Police, Paramedics, calligraphy artist and library story-tellers.

Awards and Presentations

The school holds special awards assemblies where students are given awards for outstanding work. Students are invited to perform in plays, sing nasheeds (Islamic songs) and deliver speeches. Students are actively encouraged to take part in community events as representatives of the school, setting an example for those around them.

Events

We believe it is essential for our students to participate in extra-curricular activities in order to enrich their learning and broaden their horizons. We have introduced a charity of events and activities to put this into action.

Our annual events include:

- Heroes of Islam Week (studying the first and foremost sahabah that made an impact on Islam)
- Seerah Week
- Islam Awareness week
- Hajj focus
- Ramadan programme

Assemblies

Our students are encouraged to take part in class assemblies which take place on a weekly basis. These are based on "the hadith of the week" and are important and enjoyable exercises in developing confidence as well as good teamwork and communication skills. Assemblies are also occasions where students' achievements both academic and behavioural are acknowledged and rewarded with "merits" motivating others to push themselves further.

Sports Day

A sports day is held annually during the summer term. Children's efforts are rewarded and this event is always enjoyed by teachers and students. Every year the Academy holds a fun day to help raise funds for the school and this is always exciting for the whole family. It is held at the end of the academic year and year six students will play a large role in the organisation of the event.

EXTRA ACTIVITIES

Our children have the opportunity to take part in sunnah sports. They learn to horse ride in monthly lessons learning how to look after the horse and ponies and also how to ride them. Every fortnight the students get to learn how to swim, a very important sport for a healthy lifestyle.



VISITING THE SCHOOL

The Headteacher is pleased to welcome parents who wish to make an initial visit at a mutually convenient time arranged with the school.

Our main office opening hours are Monday-Friday 8.00am -3.00pm. Open days and Evenings are held throughout the year for Admission. Parents may put their child's name on the waiting list at anytime throughout the year.

Admissions Procedure

As Read Academy admissions are on-going and as such there is no deadline to meet except for Reception intake.

Admissions for Reception

The selection process for entry into Receptions is based on three sources of information:

- An interview with the parents
- The child's assessment
- A reference from the child's present school/nursery

Selection is based on the initial interview with the parents/guardians and the child. The sympathetic and wholehearted support of the parents in the aims and ideals of the school is of utmost importance in the selection process.

Admission for Years 1-6

The selection process for entry for Year 1-6 is based on three sources of information:

- An entrance examination
- A reference from the student's present school or an interview carried out during the examination procedure
- An interview with prospective student's parents

The Entrance Tests are designed to suit all year groups within the school. Candidates sit papers in Literacy and Numeracy based on the National Curriculum.

Offer of a Place

Confirmation of acceptance will be given verbally, but only following a visit by the parents/guardians and child and the completion of the Admission Test (where applicable)

Fees

Read Academy is an Independent School therefore fees are required to be paid for every child that attends.

1 Payment	£3999 (per year)
3 Payments	£1333 (per term)

All parents are encouraged to pay their child's school fees by Direct Debit. This is essential to ensure good financial management of our cash flow.

Please note: A mandatory deposit of £1000 will be payable post interview to secure an offered school place. This deposit will be refunded upon the child leaving the school.

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The Prophet SAW said “When a Muslim spends something on his family intending to receive Allah’s reward it is regarded as sadaqah for him” (Bukhari)

For more information about admissions and fees, please contact the school Office.

O mankind, We have created you from a male and a female and have made you into nations and tribes for you to know one another. Truly, the noblest of you with God is the most pious. Truly, God is All-Knowing, All-Aware.

(Qur’aan 49:13)

EQUAL OPPORTUNITIES

The school aims to be an inclusive school; where equality of opportunity is a reality for all our children.

We work to foster the social and emotional growth of each child throughout their school life and foster positive attitudes towards our multi-cultural society.

Children feel secure and know that they are valued. They are taught to appreciate the differences in others and encouraged to participate in all aspects of school life.

Students with Additional Needs

Respecting each child's unique personality, interests, strength and weaknesses, we aim to maximise the development of our children and work towards realising their individual potential,

Teachers monitor students' progress and provide appropriate tasks to stimulate, challenge and reinforce learning. Teachers identify children of exceptional ability as well as students who display greater difficulties in learning.

The individual needs of all children will normally be catered for within the class by the class teacher.

On occasions, some children may require extra support including those students who are statemented or have English as an additional language.

Tuition Classes

Tuition classes are offered to children who have been identified by the class teacher as experiencing or having potential literacy and Numeracy difficulties. Identification is made in relation to the Benchmark Levels from the QCA Assessments.

Gifted and Talented

We are committed to an ethos of high expectation from all and we aim to develop the full potential of each child.

We aim to provide quality learning experiences for our more able students which will encourage them to develop as confident and independent learners.

If you have any concerns, questions or information relating to your child's need for additional support. It is vital to communicate this to the school. The needs of students who do not speak English as a first language are catered for by our bi-lingual staff within the classroom.

OUR PARTNERSHIP WITH YOU

Education is partnership between home and school and we place a great deal of emphasis on our partnership with parents. We believe that children learn best when home and school work together for their benefit, when your child starts school, it is not where yours ends and ours begins. It is where our job begins and yours continues!

To facilitate this partnership and to encourage students to extend their learning, homework is given great emphasis at Read Academy. Students are set homework for Literacy, Numeracy, Science, Islamic Studies, Arabic, Reading and Hifdh on a weekly basis.

Tarbiyyah

The Pastoral Care dimension of the school is of paramount importance and involves all children and adults who participate in their daily life of the school. It creates an atmosphere in which children feel secure, know that they are valued and are encouraged in their learning, growth and social development within a healthy and safe environment. It will inform and reassure parents that their children are being educated in a safe and Islamic environment.

We have caring commitment to guide and advise our students, equipping them with the skills needed to face the outside world. Teachers and non-teaching staff are encouraged to approach the care of our children in a positive way. A full list of staff with qualifications is available from the school office. Additionally information on policies such as anti-bullying child protection, health and safety and behaviour is available on request.

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By time, indeed, mankind is in loss, Except for those who have believed and done righteous deeds and advised each other to truth and advised each other to patience. (Al-Asr)

BEHAVIOUR

The school will have a core focus and expectation on all students to display excellent manners. This will be achieved by teaching the children noble manners as well as providing excellent role models in the staff we employ. The school curriculum will teach these manners both explicitly and implicitly.

“School leaders provide exceptionally good role models and convey high expectations to pupils and staff.” Ofsted

The Prophet Muhammad (Peace be upon him) said: “I was sent to perfect good character” (Bukhari)

Within Read Academy we work together with the children to overcome problems, by using positive rewards and praise and by inspiring all children to live and breathe the Sunnah of the Prophet Muhammad (SAW).

On a small number of occasions sanctions become necessary. Minor incidents of behaviour will be dealt with by withdrawal of classroom privileges.

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In more serious cases it may be necessary to involve parents in finding a solution. If the matter is very serious the head teacher may consider a temporary or permanent exclusion.

The headteacher and the deputy head have overall responsibility for discipline within the school.

Complaints Procedure

Read Academy believes in developing and maintaining a strong partnership between the school and home and is committed to resolving at an early stage, any concerns that may arise.

If a situation arises that may cause concern for both the school and parents it is important that both co-operate to resolve the matter.

The School has a procedure in place for dealing with informal complaints. If a parent or guardian is not satisfied with informal process, then a more formal process may be initiated by writing to the Headteacher.

All policies are available on request from the school office.

SAFEGUARDING-CHILD PROTECTION

Policy Statement

The welfare of our pupils is the school's paramount concern. As a school we do all that we can to promote the welfare of pupils and to ensure that children are protected from harm both within the School and beyond our direct control. To that end we are committed to:

- Establish and maintain an ethos where children feel secure and are encouraged to talk and are always listened to.
- Ensure that all children know there is an adult in the School whom they can approach if they are worried or in difficulty.
- Include across the curriculum, including PHSE, opportunities which equip children with the skills they need to stay safe from harm and to know to whom they should turn for help.

It is the responsibility of all staff to be fully aware both of the County's Child Protection Manual (a copy is kept in the Head's Office) and the School's procedures in the relation to child protection.

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This policy has been developed in accordance with the principles established by the Children Act 1989; and in line with government publications:

"Working Together to Safeguard Children" 1999, "Framework for the Assessment of Children in Need and their Families" 2000, "What to do if You are Worried a Child is Being Abused" 2003, *Circular 10/95 DfEE*, *"Safeguarding Children: Child Protection: Guidance about Child Protection Arrangements for Education Service" 2004*; *DCSF guidance 'Safeguarding Children and Safer Recruitment in Education'*, *ISI Regulations 2009* and the *Surrey Area Safeguarding Children Inter-agency Committee Procedures*.

All staff take seriously their responsibility under section 175 of the Education Act 2002 to safeguard and promote the welfare of children; and to work together with other agencies to ensure adequate arrangements within our school to identify, assess, and support these children who are suffering harm.

The head will undertake an annual review of the school's child protection policies and procedures and of the efficiency with which the related duties have been discharged. The Child Protection and Safeguarding policy and procedures outline the responsibilities for Child Protection, Safeguarding and Safer Recruiting on behalf of the school.

The Head of safeguarding children can be contacted in confidence.
He is **Mr Gulam Hussain**.

You can request a copy from the school office or download it from the school website.

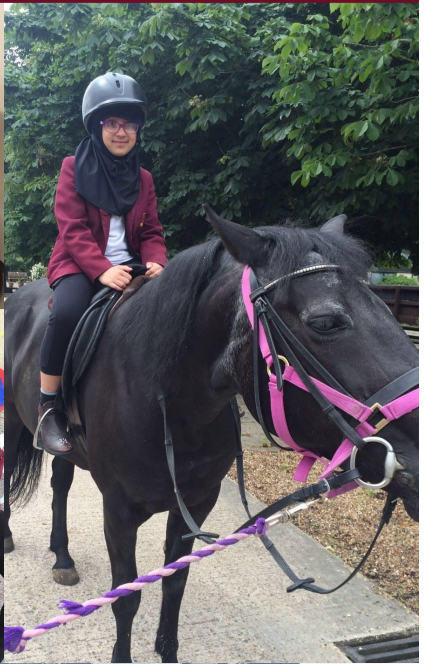
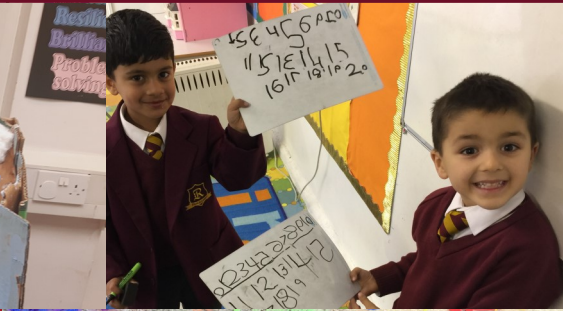
Contact Details:

Read Academy,
34 Mansfield Road,
Ilford,
Essex,
IG1 3BD.

Email: info@readacademy.co.uk
Telephone: 020 8554 9111

Redbridge- Local Safeguarding Children Board
Linda Blyth- LSCB Practise Development Manager
Ley Street House,
497-499 Ley Street,
Ilford,
Essex,
IG2 7QX.
Telephone: 020 8708 5226

The Independent Safeguarding Authority,
PO BOX 181,
Darlington,
DL1 9FA
Telephone: 03001 231111 / **01325 953 795**



SCHOOL UNIFORM

Children are expected to be dressed in school uniform and be neatly presented at all times.

BOYS	GIRLS
Grey trousers White Shirt Jumper with school badge Hat and Tie Blazer with school badge Black socks Black Shoes	Maroon scarf (without pins) White Blouse Jumper/Cardigan with school badge Grey Pinafore and Trousers Blazer with school badge Black socks Black shoes

PHYSICAL EDUCATION	
BOYS	GIRLS
White Polo Shirt with school badge Black Jogging bottoms Black socks separate from school uniform Trainers	White Polo Shirt with school badge Black Jogging bottoms Black socks separate from school uniform Trainers

“Whoever takes a path in search of knowledge, Allah will facilitate for him a path to Paradise” (Muslim)

It has been said that a mediocre teacher tells, a good teacher explains, a superior teacher demonstrates and that a great teacher inspires. At Read we aim to employ inspirational teachers to add a valid contribution to our school.

A personal touch

We aim to provide a high standard of teaching in a very initiate environment. We believe it is very important to building strong relations with our children and their parents. Providing dedicated staff for parent’s liaison, feedback and creating action plans and personal targets for each student.

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As teachers we understand the importance to differentiation in what we teach and to whom we teach as every child is an individual with individual needs.

“Parents are very involved in all aspects of the school. The school has an ‘Open Door Policy’ and parents are encouraged to voice their opinions and to be involved. Parents who responded to the Parent View survey and who spoke with the inspector were overwhelmingly positive about all aspects of the school’s work.”

Ofsted

What we teach...

Respect

Humility

Knowledge

Self Evaluation

Empathy

Leadership

Resilience

Brilliance

**Problem
solving**

**“The behaviour of pupils is outstanding
in lessons and around school.
As a result, there is a purposeful atmos-
phere in school where pupils want to
succeed in all aspects of their learning.”**
Ofsted

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