



Referral Stage

SEN REFERRAL PROCESS

CONCERNS IDENTIFIED AND RAISED TO SEND DEPARTMENT

REFERRAL FROM:

Teacher Parent/Carer Admissions Test Standardised Test Incident Other

CLASS TEACHER TO COMPLETE REFERRAL FORM

Evidence Stage

SEND DEPARTMENT TO REVIEW THE FORM AND LIAISE WITH ALL RELEVANT STAFF

SEND DEPARTMENT TO CARRY OUT PUPIL OBSERVATION & COLLATE FEEDBACK

SEND DEPARTMENT TO CONDUCT WORK REVIEW

No learning difference identified

Learning difference identified

Support Stage

Create a support plan

ELIGIBILITY – (identifying level of support)

KEY STRATEGIES – (mapping out personalised support)

FAMILY-CENTRED PARENTAL INVOLVEMENT WITH STRUCTURED DISCUSSION

PROFESSIONAL INVOLVEMENT (where necessary)

INTERVENTION/SUPPORT PLAN AGREED AND IMPLEMENTED

CONTINUAL REVIEW AND UPDATES TO STAFF & PARENT/CARER